

**BOVINA PLANNING BOARD
AUGUST 15, 2011
REGULAR MEETING MINUTES**

RESOLUTIONS: 2011- 19 - 28

BOARD MEMBERS: Ann Bonné: Chair, Roberta Burgin, Chris Ingvordsen and Carrie Hewitt Choquette: Planning Board Clerk

ABSENT BOARD MEMBERS: Tom Hilson:Secretary and Ed Weber

GUESTS: Kent Manuel: Del. Co. Planning Dept. Rep., Chuck McIntosh: Town Board Member, Dan Fancher: RETTEW Engineering, Ray LaFever and Lynne Resch

Regular Meeting called to order by chairperson Ann Bonné at 7:46 pm.

2011-6 – KARAM SUBDIVISION:

Dan Fancher:RETTEW Engineering, presented the Board with an Initial Discussion Application, Affidavit of Ownership, Permission to Represent the Owner, Formal Application, Soils Test data, and Preliminary Plat maps. Delaware County Planning Board 239 Review is not required for this subdivision.

2011-19 - Motion to classify as a minor subdivision was moved by Burgin and seconded by Ingvordsen. All in favor, 3 ayes, 0 nays.

2011-20 - Motion to accept the presented map as Preliminary Plat was moved by Burgin and seconded by Ingvordsen. All in favor, 3 ayes, 0 nays.

2011-21 - Motion to schedule a Public Hearing for September was moved by Burgin and seconded by Ingvordsen. All in favor, 3 ayes, 0 nays.

2011-4 – LaFEVER/OLENYCH BOUNDARY LINE ADJUSTMENT:

Ray LaFever presented the Board with a Boundary Line Adjustment Application, copies of three existing deeds for the properties, a copy of the unexecuted deed, Representation Letters from co-owners of his property, an existing survey map and the Final Boundary Line Map. LaFever paid the \$50 fee with check #156. It is noted that the property is located in the Bovina Water and Sewer Districts, they are not noted on the map.

2011-22 - Motion to classify the proposal as a Boundary Line Adjustment was moved by Ingvordsen and seconded by Burgin. All in favor, 3 ayes, 0 nays.

2011-23 - Motion to approve the Boundary Line Adjustment as presented was moved by Ingvordsen and seconded by Burgin. All in favor, 3 ayes, 0 nays.

2011-3 – RESCH/SPINELLI BOUNDARY LINE ADJUSTMENT:

Lynne Resch gave the Board a Representation Letter, copies of 2 deed narratives and tax bills, two Boundary Line Adjustment Forms, two copies of the unexecuted deeds, and the Final Boundary Line Map. This will actually be two Boundary Line Adjustments since both property owners are receiving land. Resch paid a \$50 fee with check #1649, and Spinelli paid a \$50 fee with check #4306. The Special Districts were missing from the maps.

2011-24 - Motion to classify the proposal as a Boundary Line Adjustment was moved by Ingvordsen and seconded by Burgin. All in favor, 3 ayes, 0 nays.

2011-25 - Motion to approve the Boundary Line Adjustment contingent upon the Special Districts being added was moved by Ingvordsen and seconded by Burgin. All in favor, 3 ayes, 0 nays.

2011-26 - Motion for the chair and secretary to sign the maps outside of the meeting was moved by Burgin and seconded by Ingvordsen. All in favor, 3 ayes, 0 nays.

2011-1 – LIBASCI SPECIAL USE PERMIT:

Ingvordsen noted that Libasci is at least coming to the Planning Board rather than just doing what he wants. Ingvordsen still has questions about the septic. The Board would like Libasci to submit a Formal Sketch Plan in accordance with the checklist on the Application. Libasci can contact Kent Manuel for help adapting the checklist to his project. The Board will then schedule a Public Hearing.

MINUTES:

2011-27 - Motion to accept the July 2011 minutes as written was moved by Burgin and seconded by Ingvordsen. All in favor, 3 ayes, 0 nays.

Kent Manual gave the Board Members a handout for Running a Meeting and one for the Subdivision Review Process and asked them to look them over and suggest any changes.

With no further business, the meeting adjourned at 8:46 pm

Respectfully Submitted,
Carrie Hewitt Choquette,
Planning Board Clerk